



St Eugene College

Dare to grow in faith, hope and love

To lodge an application for your child, please remember to send:

- Fully completed Application for Enrolment form
- Photocopy of Birth Certificate
- Photocopy of Baptismal Certificate
- Photocopy of most recent school report
- \$110.00 non-refundable enrolment application fee

After lodging an Enrolment Application, parents will be invited to attend an enrolment interview. It is important that your child or children who are enrolling attend this interview.

Should it be necessary to limit the intake of pupils to St Eugene College, then preference will be given in the following order:

1. Children who have other family members (siblings) in the school.
2. Baptised children of the Parish.
3. Baptised children of other parishes.
4. Children of parents who support the philosophy of Catholic Education.

Should your application be successful an acceptance of enrolment form will be supplied to you. You are asked to complete this form giving careful consideration to the obligations regarding school fees and accepting school policies and supporting the school ethos. Please note your enrolment is not finished until this acceptance form is returned to the school office and a non-refundable **\$200.00 Confirmation of Enrolment Fee payable within three (3) weeks of acceptance. This fee will be credited to your first school fee issued.**

Enrolment Criteria

These ten criteria will be used to assess your family's application and priority for enrolment. All ten criteria are seen as important and no one criterion is seen as more important than any other. Current demographics indicate that demand for our services will place us under increased pressure both in terms of limited space and increased applications. These criteria will assist us in determining who can be enrolled and will allow us a process for prioritizing placements.

The applicants who meet the most criteria will take the first available place - for example: All tens will be placed first, then nines, then eights etc. until all places are filled. The Parents of the applicant and the applicant can:

1. Demonstrate an appreciation for the catholic identity of St Eugene School and can articulate what they expect from a catholic education.
2. Have a clear understanding and acceptance of the values and beliefs of the school and associated rules and behavioral expectations in this school, including issues and consequences relating to: Uniform; Personal grooming; Respect for each other and for staff; Behavior management procedures.
3. Will ensure their child's participation in all compulsory extra-curricular programs as directed by the school such as: homework, excursions, interschool sport, concerts, etc.
4. Will support the religious life of the school.
5. Have read and signed the Parent Code of Conduct and agree to meet these expectations we have for each other.
6. The child is baptized Catholic - or the parents are baptised Catholic and can supply necessary supporting documentation – their own Baptism Certificate.
7. Understand and accept it is necessary at all times to demonstrate to the child that the family and school are working together for the intellectual, personal, and spiritual development of the child. The parents can articulate how this might work and can understand that adversarial relationships are discouraged at all times. The parents of the applicant accept the expectation that the school and the staff are to be treated and spoken about in a respectful manner at all times especially while parents are in the presence of children.
8. Has the financial capacity to accept all financial obligations to the school (or will abide by assessments or are willing to cooperate in the defined procedures to assess financial hardship applications)
9. The parents of the applicant are willing to be involved in the community life of the school or parish.
10. The parents of the applicant have a sibling already attending the school.